Governing Council
At the local level, preschools are managed by the Preschool Director and a Governing Council (GC). The GC is elected at the Annual General Meeting at the beginning of each calendar year. Using the centre’s Quality Improvement Plan as a guideline, the GC:

- Approves the financial management of the centre
- Ratifies up to date policies
- Encourages family involvement
- Helps with fundraising
- Assists in making decisions regarding preschool maintenance and assets
- Attends regular meetings
- Provides valuable family voice and feedback regarding the day to day running of the preschool and responds to initiatives of the Department of Education and Child Development

Special Services
Morgan Preschool has access to appropriate support services to assist children and families with children’s individual learning needs. Avenues of support include:

- Speech Pathology
- Occupational Therapy
- Behaviour Management Consultants
- Psychology
- Physiotherapist
- Disability

Playgroup
Our playgroup for 0 to 5 year olds is run jointly with our preschool director and families, with everyone helping to set up and pack away all the toys and equipment. Cost is $2 per session, plus a yearly

Policies
A folder of our centre’s policies can be found in the Families Information Area. You can also access them on our webpage. For more information visit the DECD Policies and Procedures webpage for Early Childhood

Session Times
Odd Weeks: Mon/Tue/Wed: 9 am - 3 pm
Even Weeks: Mon/Tue: 9 am - 3 pm

“A place where children laugh, play and learn”
Excellence - Respect - Creative Learning -
Absences

If your child is unwell, or is not attending for other reasons, please notify the preschool of their absence. If your child has a condition that is infectious (e.g. measles, head lice, etc.), we are obliged to notify other families. Sometimes a sick child can ‘insist’ on coming, please take the lead and keep your child at home to reduce the

Information Pockets

Your child’s information pocket is located under the veranda next to the family information board. Please check daily for newsletters, re-

Arrival and Departure

SIGNING IN AND OUT - Please sign your child in on arrival and sign them out on departure. The sign in sheets are located next to the parent information board under the veranda, next to the child information pockets. If another person is going to pick up your child, please write the name of that person in the comments section of the sign in/out sheet.

NAME BOARD - On arrival at each preschool session, the children need to place a name tag on the attendance board provided inside. It gives them a regular opportunity to recognise their name in print.

LATE PICK UP - If it looks like you will be delayed at pick up time,

Absences

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What Your Child Needs Each Day

- Comfortable clothing and protective shoes.
- A change of clothes (learning can be a messy business!).
- A named legionnaires, buckets or broad-brimmed hat (we are a SunSmart centre).
- A coat/jumper in colder weather.
- A named bag/backpack.
- Healthy brain food (pre-packaged foods, sweets, cakes and sweet biscuits are not encouraged as they are high in salt and

Fees

Our preschool receives some money from DECD to pay teaching salaries and to assist with some day to day running costs. However we still rely heavily on fees and fundraising to cover the cost of consumables, new equipment, and to maintain a high quality learning environment for the children, including extra staffing. Fees are set by the Governing Council and are invoiced at the

Curriculum

Morgan Preschool offers a play-based curriculum which focuses on each child’s learning. The program is planned using Belonging, Being and Becoming, the Early Years Learning Framework (EYLF) for Australia - the national curriculum document. The Learning Outcomes planned for are:

- Children have a strong sense of identity
- Children are connected with, and contribute to, their world
- Children have a strong sense of wellbeing
- Children are confident and involved learners
- Children are effective communicators

Our program provides children with the opportunity to:

- Self-direct their learning
- Have the freedom to manage their time
- Interact with peers and staff who value the importance of learning through play
- Participate in planned group sessions (e.g. music, games, songs, language, literacy, numeracy, etc.)
- Have time for uninterrupted and self-selected experiences
- Be active, curious, quiet and reflective

We strive to build respectful relationships with all families, as we work collaboratively, to provide and inclusive, play based, quality teaching and learning environment, for all children and their families. We are committed to: